

Declaration for Academic Student Employee working abroad (outside of the United States) during spring quarter 2021

*(This declaration is to be returned by the ASE and is assuming spring quarter 2021 is remote)*

I am requesting to work remotely away from my place of employment, based on extraordinary and exigent circumstances, through the end of spring quarter 2021 on 6/15/2021. I understand that, due to these exigent and extraordinary circumstances, the University is granting this request on the conditions set forth below.

I understand:

- My place of employment is Seattle, Washington. This is a temporary modification of a position located in Seattle, WA.
- This temporary modification is for spring quarter 2021 only – 3/16/2021-6/15/2021.
- The University is allowing this temporary modification at its sole discretion, and retains the discretion to grant or deny permission to perform work away from my place of employment at any time.
- Future ASE appointments require my presence at my place of employment and cannot be performed by me away from my place of employment in Seattle, Washington unless explicitly granted by the University.
- I intend to report to work at my place of employment by XXX. I understand that if I do not return by that date and have not been granted permission to perform work away from my place of employment by the University, it will be treated as a resignation and my employment will end effective on that date.

I also understand:

- I am taking sole responsibility for all my tax liability, including but not limited to compliance with all local tax laws.
- I will remain in compliance with all local laws, including but not limited to, tax laws, required certifications, export control laws, and immigration laws and I take full responsibility for understanding taking the required steps to comply with these laws.
- The University of Washington has not given me, and is not able to provide me, any legal or tax advice regarding compliance with any local tax laws, laws regarding required certification, export control laws and immigration laws or any other laws that might apply to me.
- I acknowledge that I will be responsible for financial or any other consequences of my failure to comply with any law, including but not limited to local tax laws, required certifications, export control laws and immigration law.

Employee signature

Date

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